**Your School’s Logo & Letterhead**

Date

Mentor’s Name

Street Address

City, State, Zip

Dear [Ms., Mrs., Mr., Dr. Name],

We would like to invite you to join with us to create a **Green Job Shadow Day** with students in our community.

Our goal is to broaden students’ exposure to and prepare them for the increasing career opportunities in the green economy.

We would like to invite you to mentor [**Student’s First and Last Name]** who is interested in learning about a career in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. I have enclosed her/his bio for your review.

This one-time afternoon session will make a world of difference. Our student will “shadow” you at your office from 2-4 p.m. In advance of your time together she/he will prepare questions that we will share with you in advance.

**Green Job Shadow Day**

**February 2, 2024**

**Reception from 5-6 pm**

with students and mentors sharing their experiences.

We hope you can join us!

Please let me know if you can mentor [name] by January 25, 2024. My email: [email address]

Many thanks for your consideration,

[Teacher’s Name]

School

Address

**About Green Job Shadow Day**

**The transition to a sustainable economy is one of the most**

**challenging issues of the 21st century.**

**Imagine what millions of new jobs in the green economy**

**could mean for our world!**

**To make this transition, companies urgently need a sustainable workforce.**

The **Green Job Shadow Day** responds to the need for developing a sustainable workforce. This builds on three decades of experience leading the Institute’s Job Shadow Days on Martha’s Vineyard and other marginalized communities in Massachusetts and around the world. In 1994 we developed the first Job Shadow Day in partnership with the **San Francisco Chamber of Commerce**. Over the years, this one-day event has been adopted by national organizations and **U.S. Department of Labor**. [​Video](https://youtu.be/hDnZCGtjWsk)

Each February 2, the National Groundhog Job Shadow Day, a national campaign gives young people a new perspective on their studies through hands-on learning and a one-day mentoring experience.  It is a joint effort of America's Promise - Alliance for Youth, Junior Achievement, and the U.S. Department of Labor. Nationwide, more than one million students, 100,000 businesses, 2,000 restaurants and hotels participate.